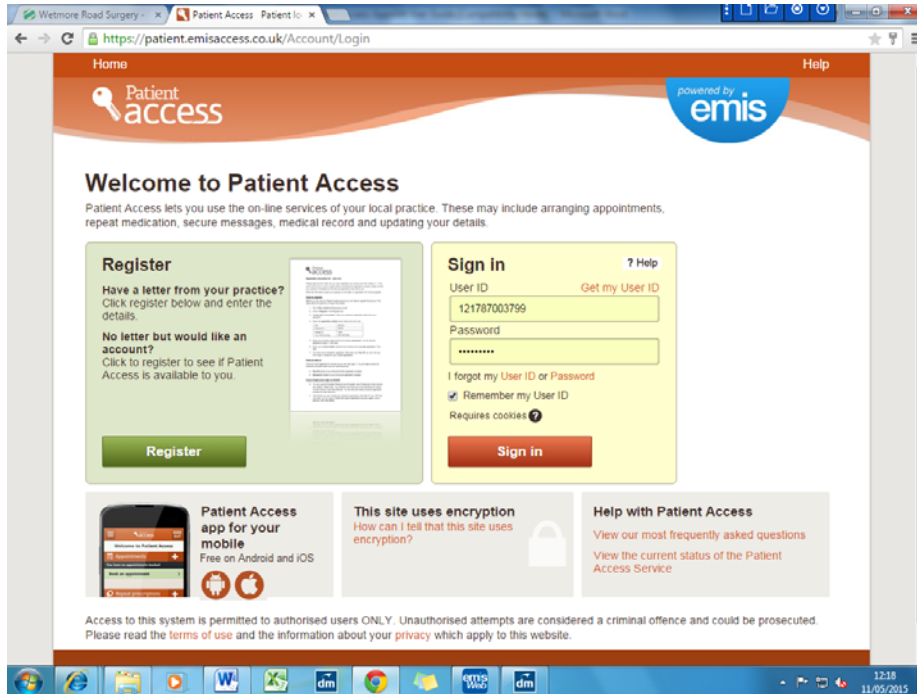


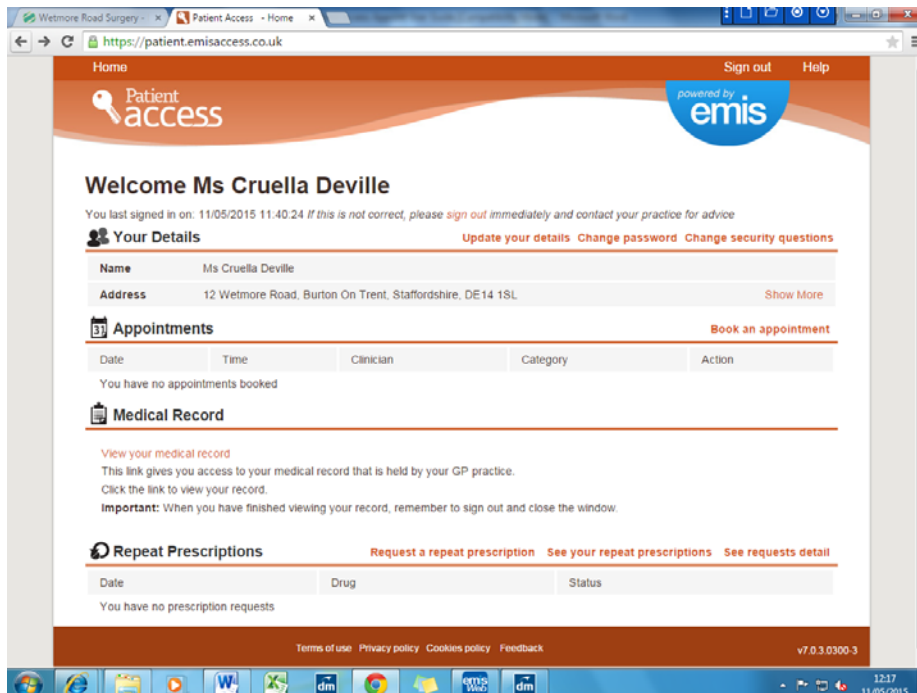
Wetmore Road Surgery Patient Access On-line Service Booking An Appointment User Guide

Through the website you can request on-line repeat prescriptions and appointments. This document will guide you through the process of **booking an appointment**.

To gain access to on-line services, you have to login to Patient Access (see below) using your login details given by the surgery.

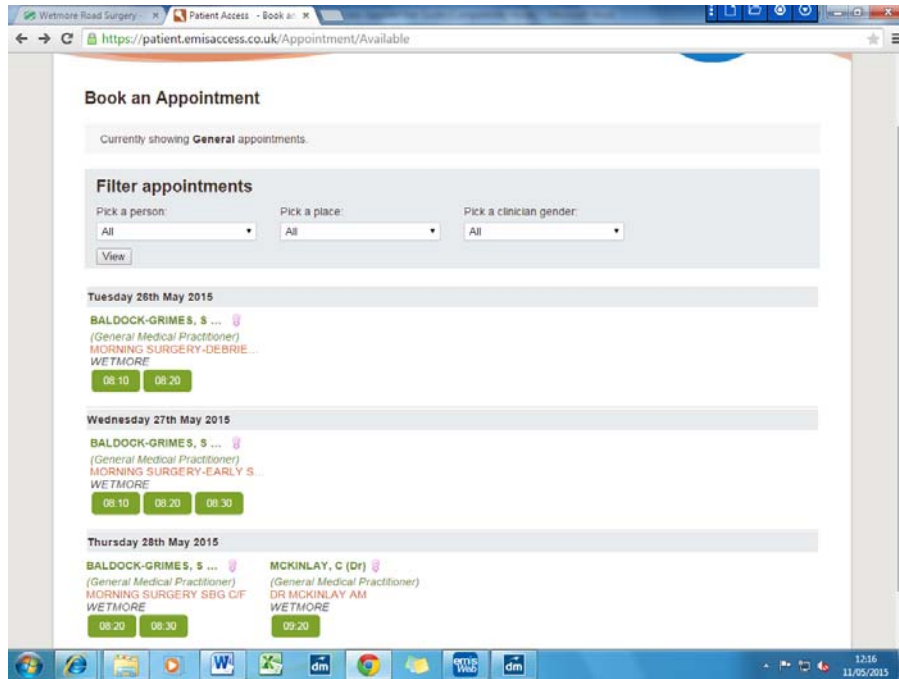


Once logged in, the first Screen shows the last time you were logged on, requested a repeat script or if you have any appointments booked (See below)

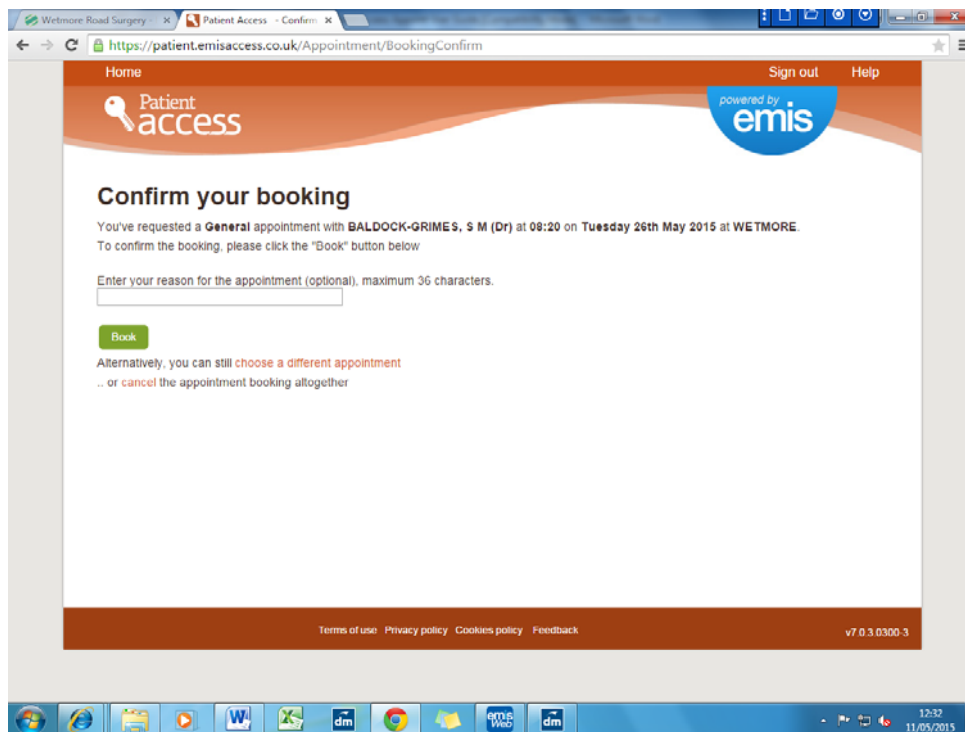


Wetmore Road Surgery Patient Access On-line Service Booking An Appointment User Guide

You can select to view all appointments available or a specific Doctor of your choice, up to 14 days in advance, providing there is availability.

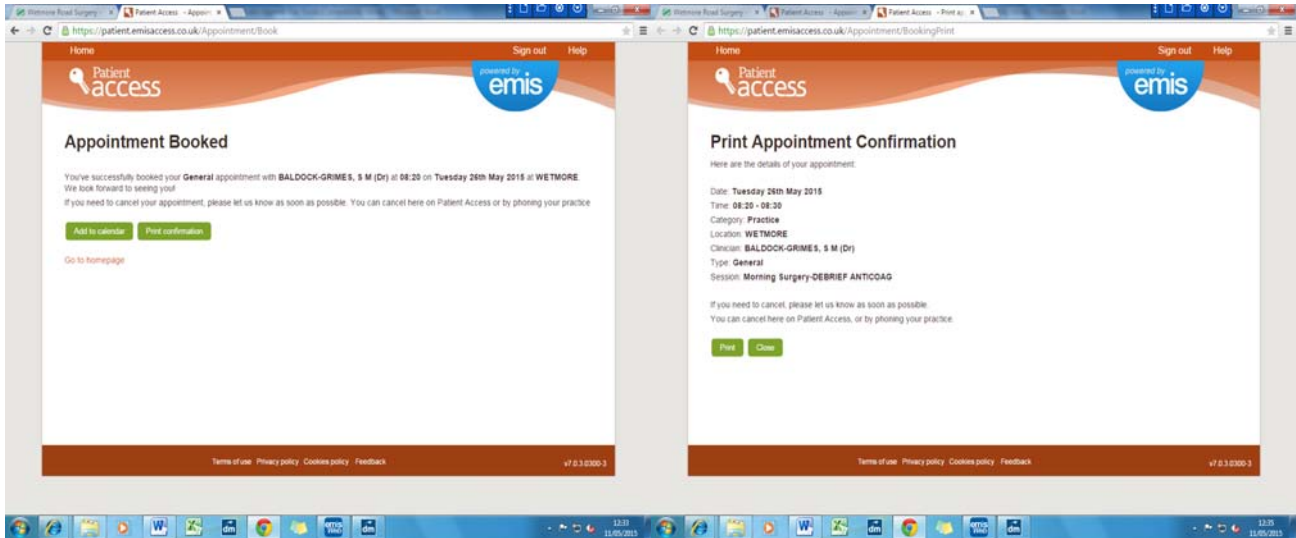


Once you have selected which appointment you would like, you will be prompted to confirm. You also have an option to give a reason for the appointment (see below)



Wetmore Road Surgery Patient Access On-line Service Booking An Appointment User Guide

Once booking has been confirmed, your appointment is displayed, with the option of printing your appointment or adding it to your calendar (see below)



Once completed, you are taken back to the main login screen, displaying all your requests and bookings (see below)

